

FILED

SEP 10 2021

Jean Kacynowski
DuPage County Clerk

9/8/2021

BUDGET AND APPROPRIATION ORDINANCE

ORDINANCE NO. 2021-2022-002

**HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
DUPAGE COUNTY, ILLINOIS**

FISCAL YEAR JULY 1, 2021 to JUNE 30, 2022

This Ordinance constitutes the Budget and Appropriation Ordinance of the Helen M. Plum Memorial Public Library District, DuPage County, Illinois, for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

BE IT ORDAINED by the Board of Library Trustees of the Helen M. Plum Memorial Public Library District as follows:

SECTION 1. The following amounts are budgeted and appropriated for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

GENERAL FUND

Personnel

1.	Salaries	\$	3,000,000.00
2.	IMRF Retirement, employer's share		275,000.00
3.	FICA/Medicare, employer's share		230,000.00
3.	Employer's cost Health and Life Insurance		305,000.00
4.	Training and Travel		70,000.00
5.	Tuition Reimbursement		10,000.00
6.	Employee Assistance Program		2,000.00
7.	Payroll Processing		18,000.00
8.	Personnel – Miscellaneous		10,000.00
	Subtotal	\$	<u>3,920,000.00</u>

Collections

1.	Adult Collections	\$	360,000.00
2.	Youth Collections		135,000.00
3.	Teen Collections		13,000.00
4.	Memorials		10,000.00
5.	Collection Management		18,000.00
	Subtotal	\$	<u>536,000.00</u>

Operations

1.	Supplies	\$	85,000.00
2.	Postage		25,000.00
3.	Telephone		16,000.00
4.	Public Relations		13,000.00
5.	Printing		50,000.00
6.	Special Events		7,000.00
7.	Programs – Adult		14,000.00
8.	Programs – Youth		25,000.00
9.	Programs – Teens		4,000.00
10.	Dues		6,000.00
11.	Copier		21,500.00
12.	Equipment Rental and Maintenance		8,500.00
13.	Automation Purchase and Repair		130,000.00
14.	Innovative Interfaces Purchase and Maintenance		120,000.00
15.	OCLC		33,000.00
16.	Library Operations – Miscellaneous		5,000.00
17.	Bankcard Charges		3,000.00
	Subtotal	\$	<u>566,000.00</u>

Facilities

1.	Building Maintenance	\$	160,000.00
2.	Grounds Maintenance		30,000.00
3.	Security		5,000.00
4.	Maintenance Materials		50,000.00
5.	Utilities		120,000.00
6.	Replacements and Long Term Repair		62,500.00
7.	Building and Contents Insurance		17,000.00
8.	Liability Insurance		19,500.00
9.	Professional Services		115,000.00
10.	Furniture / Equipment Purchase		10,000.00
	Subtotal	\$	<u>589,000.00</u>

<u>Contingency</u>	<u>\$ 500,000.00</u>
<u>Capital Improvements</u>	
a. Special Reserve – Construction	\$2,000,000.00
b. Capital Improvement Fund	
Construction Cost	\$22,000,000.00
TOTAL CAPITAL IMPROVEMENT FUND	<u>\$24,000,000.00</u>
 <u>Debt Service – Bonds</u>	 \$ 1,132,700.00 ¹
 TOTAL	 \$31,243,700.00

SECTION 2. There is hereby appropriated from real estate taxes to be levied for the fiscal year and from other sources the sum of \$31,243,700 for the purposes stated.

SECTION 3. As part of the annual budget, it is stated:

- a. The cash on hand at the beginning of the fiscal year is \$28,621,918.²
- b. The estimated cash expected to be received during the fiscal year from all sources is \$7,801,677.³
- c. The estimated expenditures for the fiscal year are \$31,243,700.⁴
- d. The estimated cash expected to be on hand at the end of the fiscal year is \$5,179,895.
- e. The estimated amount of real estate taxes to be received during the fiscal year is \$7,554,177.
- f. The estimated amount of income to be received from sources other than library taxes during the fiscal year is \$247,500.⁵

¹ General Obligation Bonds (Alternate Revenue Source) (\$13,665,000) were issued in June 2021. In accordance with a Direction For Abatement of Taxes filed with the County Clerk on June 2, 2021, the tax to be extended for the 2021 Levy Year should be \$1,132,700.

² This amount reflects all cash, including amounts maintained in the Special Reserve and Capital Project Funds. June 2021 net bond proceeds are also included.

³ Real estate tax revenue of \$7,554,177 plus other revenue of \$247,500.

⁴ Estimate of \$6,111,000 million for operations plus \$24,000,000 for Capital Improvements and transfer to Special Reserve Fund as well as \$1,132,700 for debt service.

⁵ Includes Per Capita Grant and TIF funds and other miscellaneous income.

SECTION 4. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund.


PASSED by the Board of Library Trustees on September 8, 2021.

AYES: 7


NAYS: 0

ABSENT: 0

ABSTAINING: 0


Allison Pinkett-Floyd, President
The Board of Library Trustees
Helen M. Plum Memorial Public Library District

ATTEST:


Julie Kowalski-Schmidt, Secretary
The Board of Library Trustees
Helen M. Plum Memorial Public Library District

(SEAL)