

APPROVED

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
411 S. Main St. • Lombard, IL 60148

BOARD OF TRUSTEES MEETING MINUTES

May 21, 2024
7:00 p.m.
Conference Room

- I. Call to order
 - a. Allison Pinkett-Floyd called the meeting of the Board of Trustees to order at 7p.m. in the Conference room of the Plum Library.
- II. Pledge of Allegiance
 - a. All present recited the Pledge of Allegiance.
- III. Roll call, recording both present and absent members
 - a. Present: President Allison Pinkett-Floyd, Vice President Sue Wiggins, Treasurer Kristin Aasmundstad Walsh, Secretary Julie Kowalski-Schmidt; Trustees Jennifer Erickson and Ginger Kearney.
 - b. Absent: Kelly Simms
 - c. Staff members present: Executive Director Anne Luzeniecki, Manager of Technology and Metadata Services, Alex Vancina, Director of Marketing and Strategic Communication, Sue Wilsey
 - d. Guests present: none
- IV. Public Comment
 - a. No public presentations were made.
- V. ACTION ITEM: Adoption of the Agenda
 - a. Trustee Kearney moved to adopt the agenda. Trustee Wiggins seconded motion. All ayes, no nays. Motion passed.
- VI. ACTION ITEM: Approval of consent agenda items
 - a. Approval of minutes
 - i. Regular Board meeting, April 16, 2024
 - b. Approval of financial reports
 - i. Cash and Investments Report dated April 30, 2024
 - ii. Revenue and Expenditures vs. Budget Report dated April 30, 2024
 - iii. Check Register dated April 30, 2024
 - iv. Balance Sheet Previous Year Comparison as of April 30, 2024
 - c. Secretary Kowalski-Schmidt moved to approve consent agenda items. VP Wiggins seconded motion. All ayes, no nays. Motion passed.
- VII. Committee reports
 - a. Audit Committee
 - i. Did not meet.
 - b. Director Relations Committee

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- i. Met May 21, 2024, to discuss Executive Director self-evaluation.
 - c. Policy and Bylaws Committee
 - i. Did not meet.
- VIII. Unfinished Business
 - a. No unfinished business to report.
- IX. New Business
 - a. DISCUSSION: Considerations for a letter of recommendation for Midwest SOARRING Foundation
 - i. Trustee Kearney noted that the MSF group was gifted land to set up a resource center in Churchill Woods. They are requesting a letter of recommendation for grant proposals.
 - ii. Trustee Kearney will draft a letter and copy Board members for review and further discussion. Determination on whether it is a joint statement from both the Board and the Library will be determined after that review.
 - b. DISCUSSION: Land Acknowledgement Statement
 - i. Trustee Kearney asked that the acknowledgement be stated at every Board meeting.
 - ii. Suggestions were made for how to additionally add an educational and not just ceremonial component to the acknowledgement. Possibilities include a more visible location on the website of the acknowledgement, a permanent educational display, or highlighting different resources.
- X. Communications
 - a. Secretary Kowalski-Schmidt reported that several emails were received thanking the Library for including LGBTQ materials in our collection. Correspondence included personal positive experiences as a result.
- XI. Library Director's Report
 - a. Treasurer Aasmundstad Walsh mentioned that as indicated previously, she feels that not having a presence in the Lilac Parade is a missed marketing opportunity,
 - b. She and other trustees would be willing to consider a special committee to help plan something that is well executed but does not overburden staff.
- XII. Departmental Reports
- XIII. Adjournment 7:56 p.m.
 - a. VP Wiggins moved to adjourn. Secretary Kowalski-Schmidt seconded motion. All ayes, no nays.

Approved: _____

Julie Kowalski-Schmidt
Board Secretary