

HELEN M. PLUM MEMORIAL PUBLIC LIBRARY DISTRICT
411 S. Main St. • Lombard, IL 60148

BOARD OF TRUSTEES MEETING AGENDA
September 17, 2024
7:00 p.m.
Conference Room

The meeting will be held at 7:00 p.m. at the Library. The public is encouraged to observe the meeting online. This meeting will be streamed live online. To watch this meeting, visit our website <https://www.helenplum.org/board/live-stream>.

Public comments for this Board Meeting can be presented in person during the “Public Comment” section of the meeting. Public comment is limited to five minutes per person.

- I. Call to order
- II. Roll call, recording both present and absent members
- III. Public Comment
- IV. ACTION ITEM: Adoption of the Agenda
- V. ACTION ITEM: Approval of consent agenda items
 - a. Approval of minutes
 - i. Regular Board meeting, August 20, 2024
 - b. Approval of financial reports
 - i. Check Register dated August 31, 2024
 - ii. Cash and Investments Report dated August 31, 2024
 - iii. Revenue and Expenditures vs. Budget Report dated August 31, 2024
 - iv. Balance Sheet Previous Year Comparison as of August 31, 2024
- VI. Committee and Foundation reports
 - a. Audit Committee
 - b. Director Relations Committee
 - c. Policy and Bylaws Committee
 - d. Helen Plum Library Foundation
- VII. Unfinished Business
- VIII. New Business
 - a. ACTION ITEM: Opening closed session minutes of:
 - i. January 9, 2024; Director Relations Committee
 - ii. March 14, 2024; Audit Committee

- b. ACTION ITEM: Approval of report on Secretary's records for January 1, 2024, through June 30, 2024.
- c. ACTION ITEM: Approval of destruction of closed session meeting audio recordings older than 18 months (5 ILCS 120/2.06).
- d. ACTION ITEM: Ratify extension of IGA related to Memo of Understanding with the Village of Lombard
- e. ACTION ITEM: Approval of holiday/closed schedule for 2025
- f. ACTION ITEM: Adoption of Ordinance 2024-2025-006 Establishing Regular Meetings of the Library Board of Trustees

IX. Communications

X. Library Director's Report

XI. Departmental Reports

- a. PRESENTATION: Advantage Archives newspaper digitization website preview/demo

XII. Adjournment